

## TECHNICAL OFFER

### 1. Expertise and Capability of Bidder

#### 1.1 Scope of Activity

<brief description of the organization submitting the bid, the year and country of incorporation, types of activities undertaken etc.>

#### 1.2 Organization and Professional Capabilities

<size of the organization, quality of services e.g. management, network connections, financial stability>

#### 1.3 Experience on Similar Services

<description of past and present experience (minimum of ...) and networks that have a direct relationship to the services subject to this tender>

<please include any related documents in the annexes of this technical offer>

#### 1.4 Prominent Activities & Awards

<description of prominent works, good practice examples, awards etc.>

### 2. Proposed Work Plan and Approach

#### 2.1 Approach and Methodology

<detailed description of the organization's approach and methodology for how the organization will achieve the performance indicators specified in ToR.>

#### 2.2 Key Experts

<description of the structure of the proposed team/personnel>

< CVs of key experts must be included in the annexes of this technical offer>

### TECHNICAL CRITERIA

<b>TECHNICAL CRITERIA</b>	<b>MAX POINTS OBTAINABLE</b>	
<b>BIDDER'S EXPERIENCE</b>		
Year founded (minimum 2 years in the sector)	100	200 pt
Bidders should indicate whether or not they have worked with NGO's in the last year and provide relevant Work Completion Certificates	100	
<b>BIDDER'S METHODOLOGY / ORGANIZATIONAL CAPACITY</b>		
Bidder should explain their companies methodology (points will be given if it is suitable with the project's aim)	100	300 pt
Bidder should indicate their training model and syllabus	100	
Bidder should indicate their organizational structure according to details in the ToR document and prove if their capacity is enough with relative documents	100	
<b>QUALIFICATIONS AND RESPONSIBLE PERSONNEL</b>		
CV of Contract Manager proving at least 5 years of experience in the sector and at least an advanced level of English	100	200 pt
CV of the Mentor proving at least 3 years of experience in the sector	100	
<b>TOTAL: with a minimum score of %60 = 420 below which a proposal will fail</b>	<b>700 pt</b>	